

Addendum #1

Fiscal Agent for CTE Student Stipends Spring & Summer 2023

Issue Date: Tuesday, February 21, 2023

Bids Due: Thursday, March 9, 2023 at 1:00PM

1. What was the outcome of the RFP issued in October of 2022 for this same service? Was a contract awarded? Were proposals scored?

A contract was awarded to Community Action Partnership of Providence for the RFP that was issued in October 2022. Proposals were scored.

2. Is this a new program or an existing one seeking a new contractor?

New program

3. What type of criminal background checks are required for the contractor?

A criminal background check will only be required for an employee that interfaces directly for students in the onboarding process.

4. What is the length of the contract?

Up to one year, but we are likely to place students and complete all internships/programming within 6 months.

5. Will the required contents of the orientation sessions be provided? Is it mandatory for the student to attend?

Yes- we will provide contents. For students doing structured training/workforce development programs, orientation is not required. Orientation (zoom or in person) will be required for a student doing an internship at a company.

6. Is there an Employer of Record?

There will be a unique employer of record for each student internship.

7. What will be the frequency of stipend requests?

We will request stipend checks every two weeks. Students receiving \$750 or less will only receive 1 (one) check so we do not anticipate a high volume of check requests until the end of August.

8. How many students are enrolled in the program?

Between 60-80, depending on the size of each stipend.

9. What is the average dollar amount per stipend?

Students will earn between \$500- \$1750. Average around \$1,000